

City of Salisbury



MARYLAND



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MAYOR

M. THOMAS STEVENSON, JR.
CITY ADMINISTRATOR

TERENCE ARRINGTON
ASSISTANT CITY ADMINISTRATOR

Traffic and Safety Advisory Committee Meeting Minutes

The regular meeting of the Traffic and Safety Advisory Committee was held on Wednesday, June 11, 2014 at 5:30 pm at Fire Department No. 16 on Cypress Street in Salisbury. Those in attendance were:

Members:

Tom Welsh	Committee Chairman (Term Expires 7/15)
Tom Ayd	Committee Vice-Chairman (Term Expires 7/14)
Matt Drew	Committee Member (Term Expires 7/14)
Jennifer Underwood	Committee Member (Term Expires 7/15)
Terry Cohen	City Council Representative

Support Staff:

Amanda Pollack	Department of Public Works
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Items discussed included:

1. The agenda was approved with no modifications.
2. The minutes of the May 14, 2014 meeting were approved with no changes.
3. The Pinehurst Avenue parking recommendation was sent to the Mayor for review. The Mayor and Public Works Director will meet soon to discuss. The Committee will be notified when this topic will be on a work session agenda. Committee expressed interest in having a decision made prior to the University resuming classes in the fall so that students would be aware of the parking changes from the start of the semester.
4. Cohen provided an update on a topic that was discussed at the November 2013 meeting. There have been improvements with enforcement on Livingston Street.
5. The Bicycle and Pedestrian Advisory Committee was created. A copy of Resolution No. 2401 was distributed at the meeting. The Mayor's office is accepting letters of interest to serve on the Committee.
6. The Mayor's office will notify the committee members whose terms are expiring July 2014. A brief letter of interest to continue to serve will be requested.

7. Frequency of meetings was discussed. A motion was made by Welsh and seconded by Drew to meet every other month in even months with the exception of August, unless it is necessary to have a special interim meeting. There will be no meeting in August 2014. The motion passed unanimously.
8. Pollack noted that AMT, the consultant that is designing the Main Street Masterplan improvements, will present the 35% design to the Committee in October and the 95% design in April. The Committee prefers to hold a joint CCDC and Traffic Committee meeting for those presentations. The date is tentatively scheduled for the next regular meeting in October, however it will be confirmed with the CCDC and AMT.

The next regular meeting is tentatively scheduled for **Wednesday, October 8, 2014** at 5:30 pm.

If you have any corrections to these minutes, please notify the writer within ten (10) days.

Sincerely,
Amanda Pollack, P.E.
Deputy Director
Salisbury Public Works